

ELECTRCITY URBAN
DISTRIBUTION CIRCLE-10th, LESA

**33/11 KV S/S PURANIYA,
ALIGANJ LUCKNOW**

**TENDER SPECIFICATION NO.
249/EUDC-10th/2016-17**

TENDER FORM

COST OF TENDER FOR Rs. 1100.00 ONLY

INDEX

Contents:

1. Tender Notice
2. Instruction to Tender
3. Annexure :
 - a) Tender Form : Annexure-1
 - b) Tender Performa : Annexure-2
 - c) Completion period : Annexure-3
 - d) Deviation : Annexure-4
 - e) Schedule of Rate List : Annexure-5
4. Form "A"
5. Technical Specification.

Instruction of Tenders for Execution of works

Tenders are requested to go through the instruction carefully and furnish complete information along with our tender bid offer falling which their tender may not be considered at all. Tenders shall be received in two parts each shall be in separate cover as under:-

1. Tender Bid Part-I- Shall contain earnest money to be submitted in the prescribed form.

The sealed cover for this part of the bid shall be super scribed" Tender Bid Part-I (Earnest Money) against tender specification No.249/EUDC-10th/2016-17, Due for opening 01-03-2017 at 16.00 hrs.

2. Tender Bid Part –II: - shall contain the technical and commercial particulars including prices and other document in respect of pre-qualification of Tender. The sealed cover containing this part of tender bid shall be super scribed "Tender Bid Part-II.

(Technical, Commercial & Prices) against Tender specification No.249/EUDC-10th/2016-17 Due for opening 01-03-2017 at 16.00 hrs.

3- Tender Bid Part- I & II :- shall be kept in one big cover duly sealed and marked as tender specification No.249/EUDC-10th/2016-17 Due for opening 01-03-2017 at 16.00 hrs.

4. Only such firms need tender who are having sufficient experience of the work or are authorized representative of such firms and can produce satisfactory evidence that they have necessary resources and organization to undertake the work tendered for the satisfaction of the tendering authority.
5. In case of any consistency of the provision of Form A the provision under specification condition will supersede / prevail.
6. Tenders are requested to submit the price schedule appendix duly filled in item by item as required and should strictly follow the instruction & notes supplementary there too to facilitate the tendering authority to prepare the comparative statement. Failure to do so may prevent the tender form being considered.
7. Tenders should quote the earliest completion of the work & per month delivery programmed.
8. Any portion of terms & conditions as laid down in the condition of the contract, Form 'A' enclosed along with nature of work etc. which is not clear to the tenders should be got clarified before submission of the tender. Tenders are requested to adhere to all clauses to the contract Form 'A' to facilitate finalization of the contract. In case, they are unable to do so, should state any particular clause of the conditions which may not be acceptable to them and should suggest alternative for consideration.
9. The tendering authority does not suggest pledge to accept the lowest or tender reserves to himself the right of rejecting the whole or any portion of the tender as he may think fit assigning any reason for non-acceptance or selection.
10. Superintending Engineer, EUDC-10th, LESA, Lucknow may revise or amend the specification and drawing prior to the date notified for opening of the tender. Such revision and amendment, if any will be communicated to all tender as amendment or addenda to this invitation of the tender.
11. Any portion on the part of the tender to revise the prices/ prices and/or to change the structure of price/ prices at his own instance after opening of tenders may result in rejection of tender and also debarring his from submission of the tenders to the Corporation at least for one year.
12. Any approach etc. officially or otherwise on the part of the tender or his representative shall tender his tender liable to summarily rejected.
13. Tender of those tenders, who have not purchased the tender specification, shall not read at the time of opening and shall be rejected outright.
14. The Price of Tender Specification will not be refunded under any circumstances.
15. The tendering authority reserves the right to increase or decrease by 20% of the tender quantity or to split the order between two or more parties.

16. In case of ambiguous or self contradictory terms / conditions mentioned in the tender interpretation as advantageous to the Corporation shall be taken without any reference to the Tender.
17. In case tender offers any deviation from these specification, the same should be clearly submitted in the Tender Bid Part-II (Annexure-IV) However, the tendering authority reserve the right, whether to accept the deviation or not.
18. Any overwriting/ cutting/ erasing etc. in the tender should be dully signed and stamped.
19. In no case, payment will be made by the letter of credit.
20. The offers of tenders quoting less than the specified validity may be acceptable at all.
21. In no case, Corporation will be held responsible to arrange the T&P any other things.
22. In successful tenders will have to enter into an agreement within 15 days of receiving the information of accepting their tender.

Tender part-I (Earnest Money): should contain following:

23. The part -I of the tender bid shall contain the Earnest Money amounting 20,000.00 (Rs. Twenty Thousand Only) to pre-qualification of tender.
24. In case part quantity offered, Earnest Money deposit shall be reduced proportionately.
25. Tenders are required to furnish Earnest Money amount in the shape of FDR/CDR/TDR/SDR/Bank guarantee of scheduled bank duly pledged in favor of Executive Engineer, Electricity Distribution Division BKT Lucknow. These should be submitted along with the tender bid Part-I Tenders without fresh Earnest Money will not be considered.
26. The Earnest Money deposited by the tender will be refunded after finalization of tender, in the event of his tender being rejected/not accepted. In the event of tender accepted, the Earnest Money shall be retained by the tendering authority and adjusted against the security deposit specified under and shall be released only on satisfactory completion of supplies.
27. It may not be clearly that in case the offer is not with the valid Earnest Money, Part-II of the tender bid will not be opened.

TENDER BID PART-II

28. Only tender of those tenders shall be considered who have sufficient experience of such type of works & have necessary resources & organization to undertake the work tendered to the satisfaction of the tendering authority.
29. All the Tenders must submit list of major order (such type of supplies) supplied by them during last year's.
30. All the tenders must submit past performance report of any of the similar supplied by them.

TENDER FORM:

Tender form duly filled shall be submitted by the Tender with the Tender Bid Part-II (Annexure-II).

Validity of Tender: - 150 days from the date of opening of tender.

31. Any other information, which may be considered necessary by the Tender but not covered the specification is submitted.
32. Schedule or supply or materials be also submitted as per enclosed Annexure-II.
33. Any other information which may be considered necessary by the tender but not covered in the specification is submitted.

Prices:-

34. The tenders are requested to quote prices in the tender of supply Performa item wise (Annexure-VI) in ink both in words as well as in figures.
35. The quoted prices should be firm & firm in all respect thought the currency of the contract / agreement.
36. The tenders should note clearly that the tenders with the variable prices shall not be considered at all.
37. Any other charges/ duties/ taxes/ levies etc. should be specified mentioned separately the price schedule.

PAYMENT:

38. 100% Payment will be made within 30 days after completion of work.
39. In any case, no payment will be made by the letter of credit.

DISPUTE:-

For any dispute arising out of contract Chief Engineer (LESA), M.V.V.N.L. 4-A, Gokhale Marg, Lucknow will decide and his decision shall be binding on both the parties.

Superintending Engineer (Circle-10th)

ANNEXURE-I

TENDER FORM (TO BE SUBMITTED IN TENDER PART-II)

From:

To,

The Superintending Engineer,
Electricity Distribution Circle-10th,
Lucknow Electric Supply Administration,
Madhyanchal Vidyut Vitran Nigam Limited,
33/11 KV Sub Station, Puraniya,
Aliganj, LUCKNOW.

Subject: Tender for Supply of skilled, semi-skilled and SSO Labour for supply of maintenance and other S/S related work at 33/11 KV S/S Kathwara for 06 Months , Under the area of EDD-B.K.T., against tender No-249/EUDC-10th/2016-17. Due for opening on 01-03-2017

Sir,

With reference to your invitation to tender for the above I/We hereby offer to the U.P. Power Corporation Limited, the items in the schedule of delivery annexed condition of Contract Form "A" specification of the satisfaction of the purchaser or in default thereof to forfeit to pay to the U.P. Power Corporation Ltd. the sum of money mentioned in the said condition. The rates quoted are inclusive pro-rata and in full satisfaction of all claims.

I/We agree to abide by this tender for the period of 150 days from the date fixed for opening of the same.

I/We hereby undertake and agree to execute a contract in the form annexed here to in accordance with the condition of contract.

Witness

Yours faithfully,

Signature of the Tender

ANNEXURE-II

TENDER PROFORMA

(To be filled & submitted by the Tender in Tender Bid Part -II)
IMPORTANT INSTRUCTIONS TO THE TENDERERS

Your tender shall not be considered, if you fail to submit this Performa duly filled. Replaced should be complete without ambiguity and should be clearly written against each item.

Terms such as "Refer covering letter etc." shall not be acceptable you may, however, attach extra sheet, if the space is not sufficient.

Sl. No	Particulars	
1.	Specification No. against which you have tendered.	
2.	Receipt No.& Date by which cost of tender specification was deposited by you.	
3.	Name & Address of the tender.	
4.	Location of work/ office.	
5.	Whether tender is Contractor or Petty Contractor with power of attorney of agents of manufacturer (authentic proof regarding agents of manufacturer to be enclosed)	
6.	Amount of earnest money deposited with full details be submitted here.	
7.	Quantity offered (If there are two or more items, state quantities separately with unites)	
8.	Do you agree to all conditions of Form - A & tender specification & if not, state the modifications clearly in the schedule enclosed which you would desire in Form – A & other terms & conditions (It may please be noted the it shall be entirely at the discretion of the competent authority to accept or reject the modifications proposed.)	
9.	Pl. state clearly (answer Yes / No.), if you would agree to undertake the works in case the modifications as suggested under Sl. No. 8 is not acceptable to the corporation without imposing any further condition / conditions from the site.	
10.	Name & Detailed address of your Authorized representative against this order / agreement.	
11.	Name & detailed address of tender/ proprietor / partners / Directors be given.	
12.	Give two references who can certify you're financial	
13.	Do you confirm that there are no typographical errors/omissions in your tender & all other documents, forming part of the tender (answer Yes / No)	
14.	What is the validity of the Tender	

15.	What is the completion / delivery period, please state if the completion is guaranteed under penalty?	
16.	Are you agreeable to the completion period being reckoned from the date of receipt of letter of acceptance by you?	
17.	Do you agree to furnish security deposit, if order is placed with you (Answer Yes / No) ?	
18.	What is the term of Payment?	
19.	Give Sales Tax registration No. (A) Central Sales Tax No. (B) Sales Tax No.	
20.	Pl. encloses the certified copy of the latest income tax clearance certificate.	
21.	Pl. Enclosed the list of machines and testing equipment etc. with you for execution of work at site.	
22.	Whether all the schedule & documents required have been submitted or not? TECHNICAL SPECIFICATIONS / PRICES:	
23.	Is the material offered is according to the specifications of the tendering authority.	
24.	Have you filled up the schedule of completion of work (Annexure-III)?	
25.	Pl. indicates clearly if the quoted prices are Firm & Firm in all respect throughout the currency of the contract / agreement.	
26.	If the quoted rate are inclusive of any taxes / duties / other charges, give details of such taxes / duties / other charges, included & at that rate(s)	
27.	Pl state, if you would claim any other charges over & above the prices as extra, which are not covered above. If Yes, Pl. state each separately indicates the amount in Rs. Against each per unit basis.	
28.	Do you offer any discount and if so, then what is the rebate / discount in Rs. Per unit?	

Date :

Signature of the tender with Co. seal.

COMPLETION PERIOD**SCHEDULE OF COMPLETION OF WORK(S) AGAINST TENDER NO.249/EUDC-10th/LESA/2016-17 DUE ON 01-03-2017 AT 16.00 HRS.**

Sl. No.	Particulars of works	Quoted Quantity	Commencement	Rate per month	Completion

Date :
Place :

Signature of the tender with Co. seal

ANNEXURE-IV

DEVIATIONS FROM TERMS AND CONDITIONS OF TENDER DOCUMENT/ FORM "A" & OTHER TERMS & CONDITIONS OF UPPCL/MVVNL AGAINST TENDER NO.249/EUDC-10th/LESA/2016-17 DUE ON 01-03-2017 AT 16.00 HRS.

(To be billed and submitted by the tender in tender Bid Part –II)

The General Conditions of Contracts Form "A" and other Terms & Conditions of the specifications have been studied carefully and it is hereby confirmed that all the terms & conditions of specification under reference are acceptable accept the deviations given below.

Sl. No.	Description Clause No. etc.	Stipulated in form –A/UPPCL specification	Deviation offered	Remark, if any
1	2	3	4	5

Date
Place:

Signature of contractor with seal

Note: in case no deviation the Nil information should be furnished.

Bill of Quantity against Tender No. 249/2016-17/EUDC-X Due on 01-03-2017

SL No.	Particulars of Work	Month	Qty.	Rate
1	Maintenance work of 11 KV Feeder HT & LT lines. Distribution transformer, attending consumer complains and disconnection /reconnection works etc by engaging skilled electrician/semi-skilled labours and SSO for the period of 6 months at New Constructed 33/11 KV S/S Kathwara, Under the EDD-B.K.T. LESA, Lucknow.			
(a)	Skilled Labour	6	7	
(b)	Semi-Skilled Labour	6	14	
	विद्युत वितरण खण्ड बीकेटी के अन्तर्गत 33/11 केवी नव निर्मित उपकेन्द्र कठवारा, लखनऊ पर तीनों पालियों (00 से 08:00 बजे, 08:00 बजे से 16:00 बजे, 16:00 बजे से 24:00 बजे तक) परिचालन एवं लागबुक भरना, सफाई इत्यादि के लिए निम्नलिखित विवरणानुसार संविदा श्रमिकों की आपूर्ति:-			
(a)	Skilled Labour	6	4	
(b)	Semi-Skilled Labour	6	1	

CONDITIONS:-

- 1- The Contractor will ensure the payment of skilled/Semi-skilled labour operator/operator helper through A/C Payee Cheque only as per Minimum wages on completion of month along with detail of EPF/Insurance, Service Tax under intimation of E.E. (D) concern.
- 2- Each labour engaged for execution of work must be covered under insurance Act 1923.
- 3- Identity card duly signed & Seal of firm must be issued to labour.
- 4- The contractor shall be given material by the representative of the corporation for each job which will acknowledge and arrange to submit detailed utilization of material used on works and balance return to the representative of the .corporation immediately after completion of each work.
- 5- The Skilled and Semi skilled labour will do the different work regarding the maintenance of supply in the area shift work/operate different equipment installed in S/S.
- 6- Sub-Station operator and helps will do the different work regarding the operation of sub-station shift work.
- 7- The Contractor shall be solely responsible for any losses/thefts/damages/ accidents to the persons. working with/under him and shall have to pay due compensation in accordance with prevailing rules/Regulation of Govt/ Contractor shall arrange to have group insurance for person engaged by him and shall have to pay due compensation in accordance with the same. The Corporation to his person is case of any accident.
- 8- The Contractor shall be solely responsible for any losses/thefts/damages/ accidents to the materials taken from the Corporation as long as the works given herein are complete to the satisfaction of the corporation representatives & accordingly shall have to keep adequate watch & ward any losses/damages/accidents/thefts etc. to the materials of the Corporation.
- 9- Labours engaged under contract must be insured and insurance paper must be submitted at the time of payment or submission of Tender.
- 10- The Contractor must deduct the EPF from the salary of engaged skilled/semi-skilled labour as per Government rule and will provide the detail to concerned Division.
- 11- The service tax will be paid extra in view of service tax registration by the authorized firm to the department which must be deposited in the office of commissioner Center Excise and a photo copy of deposited challan must be submitted at the time of payment.

Date:

Signature along with Seal

Place :

Of the Contractor

1. निविदा खुलने के विगत एक वर्ष के अन्दर किये गये संविदा कर्मियों की आपूर्ति हेतु अनुबन्धों का विवरण:-

क्र०सं०	कार्य का विवरण	विभाग एवं कार्यालय का विवरण	अनुबन्ध संख्या एवं अनुबन्धित धनराशि, दिनांक	कार्य प्रारम्भ करने की तिथि	कार्य समाप्ति की तिथि।
1					
2					
3					
4					
5					
6					

उपरोक्त के सम्बन्ध में अनुबन्ध की प्रति तथा पूर्ण हो गये कार्यों के सम्बन्ध में संस्था, जहाँ पर कार्य किया गया, द्वारा जारी संतोऽजनक प्रमाणपत्र की प्रति संलग्न करें।

2. नियम एवं शर्तें:-

1. श्रम विभाग में पंजीकरण।
2. कर्मचारी भविष्य निधि में पंजीकरण।
3. विगत वित्तीय वर्ष 2016-17 में 50 लाख का वित्तीय टर्न ओवर।
4. वर्क मैन कम्पनशेसन एक्ट में इन्शोरेन्स एवं ई०पी०एफ० का विवरण।
5. वर्ष 2015-16 का आयकर रिटर्न।
6. प्रस्तुत दरों का विश्लेषण।

ठेकेदार का नाम एवं मोहर

Date:-

Place:-

Witness:-

Semi-Skilled labour:-

S.N.	Discription	Amount
1	Minimum monthly wages for Semi-skilled labour (26 works days)	26 Days
a	Minimum monthly wages for Semi-skilled labour (26 working days)	6325.00
b	Monthly variable DA applicable.	1610.53
c	Total minimum payment required to be made to a semi-skilled labour per month (26 working days)	7935.53
2	Employer EPF share @12% of basic+DA.	952.26
3	Admm charges @ 0.85%of basic+ DA	67.45
4	Employer ESI share @4.75% of basic+DA.	376.94
5	Emloyees linked insurance scheme (i) 0.5% of Basic+DA	39.68
6	Emloyees linked insurance scheme admn charges @0.01% of Basic+DA	0.79
7	Insurance under W/C act 1923 approx as per wages.	174.00
8	Total liability to be born by the contractor towards minimum monthly wages & other expenses for 26 working days.	
9	Amount to be paid by cheque to Semi-skilled labour on DA Rs. 1610.53 by contractor after deducting employees share of EPF (12%) ESI (1.67%) Sub-Total=7935.53 EPF@12%(-)952.26 ESI@1.67%(-)132.52 Net Payment 6850.75	
10	Contractor profit @7.2%	
	Total	

Skilled labour:-

S.N.	Discription	Amount
1	Minimum monthly wages for skilled labour (26 works days)	26 Days
a	Minimum monthly wages for skilled labour (26 working days)	7085.00
b	Monthly variable DA applicable.	1804.05
c	Total minimum payment required to be made to a skilled labour per month (26 working days)	8889.05
2	Employer EPF share @12% of basic+DA.	1066.69
3	Admm charges @ 0.85%of basic+ DA	75.56
4	Employer ESI share @4.75% of basic+DA.	422.23
5	Emloyees linked insurance scheme (i) 0.5% of Basic+DA	44.45
6	Emloyees linked insurance scheme admn charges @0.01% of Basic+DA	0.89
7	Insurance under W/C act 1923 approx as per wages.	186.00
8	Total liability to be born by the contractor towards minimum monthly wages & other expenses for 26 working days.	
9	Amount to be paid by cheque to skilled labour on DA Rs. 1804.05 by contractor after deducting employees share of EPF (12%) ESI (1.67%) Sub-Total=8889.05 EPF@12%(-)1066.69 ESI@1.67%(-)148.45 Net Payment 7673.91	
10	Contractor profit @7.2%	
	Total	