

**ELECTRCITY URBAN**  
**DISTRIBUTION CIRCLE-10<sup>th</sup>, LESA**

**33/11 KV S/S PURANIYA,  
ALIGANJ LUCKNOW**

**TENDER SPECIFICATION NO.  
189/EUDC-10<sup>th</sup>/2015-16**

**TENDER FORM**

**COST OF TENDER FOR Rs. 285.00 ONLY**

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## **Instruction of Tenders for Execution of works**

Tenders are requested to go through the instruction carefully and furnish complete information along with our tender bid offer falling which their tender may not be considered at all. Tenders shall be received in two parts each shall be in separate cover as under:-

**1. Tender Bid Part-I- Shall** contain earnest money to be submitted in the prescribed form.

The sealed cover for this part of the bid shall be super scribed" Tender Bid Part-I (Earnest Money) against tender specification No.189/EUDC-10<sup>th</sup>/2015-16, Due for opening 02.03.2016 at 15.00 hrs.

**2. Tender Bid Part –II:** - shall contain the technical and commercial particulars including prices and other document in respect of pre-qualification of Tender. The sealed cover containing this part of tender bid shall be super scribed "Tender Bid Part-II.

(Technical, Commercial & Prices) against Tender specification No.189/EUDC-10<sup>th</sup>/2015-16 Due for opening 02.03.2016 at 15.00 hrs.

**3- Tender Bid Part- I & II** :- shall be kept in one big cover duly sealed and marked as tender specification No.189/EUDC-10<sup>th</sup> /2015-16 Due for opening 02.03.2016 at 15.00 hrs.

4. Only such firms need tender who are having sufficient experience of the work or are authorized representative of such firms and can produce satisfactory evidence that they have necessary resources and organization to undertake the work tendered for the satisfaction of the tendering authority.
5. In case of any consistency of the provision of Form A the provision under specification condition will supersede / prevail.
6. Tenders are requested to submit the price schedule appendix duly filled in item by item as required and should strictly follow the instruction & notes supplementary there too to facilitate the tendering authority to prepare the comparative statement. Failure to do so may prevent the tender form being considered.
7. Tenders should quote the earliest completion of the work & per month delivery programmed.
8. Any portion of terms & conditions as laid down in the condition of the contract, Form 'A' enclosed along with nature of work etc. which is not clear to the tenders should be got clarified before submission of the tender. Tenders are requested to adhere to all clauses to the contract Form 'A' to facilitate finalization of the contract. In case, they are unable to do so, should state any particular clause of the conditions which may not be acceptable to them and should suggest alternative for consideration.
9. The tendering authority does not suggest pledge to accept the lowest or tender reserves to himself the right of rejecting the whole or any portion of the tender as he may think fit assigning any reason for non-acceptance or selection.
10. Superintending Engineer, EUDC-10<sup>th</sup>, LESA, Lucknow may revise or amend the specification and drawing prior to the date notified for opening of the tender. Such revision and amendment, if any will be communicated to all tender as amendment or addenda to this invitation of the tender.
11. Any portion on the part of the tender to revise the prices/ prices and/or to change the structure of price/ prices at his own instance after opening of tenders may result in rejection of tender and also debarring his from submission of the tenders to the Corporation at least for one year.
12. Any approach etc. officially or otherwise on the part of the tender or his representative shall tender his tender liable to summarily rejected.
13. Tender of those tenders, who have not purchased the tender specification, shall not read at the time of opening and shall be rejected outright.

14. The Price of Tender Specification will not be refunded under any circumstances.
15. The tendering authority reserves the right to increase or decrease by 20% of the tender quantity or to split the order between two or more parties.
16. In case of ambiguous or self contradictory terms / conditions mentioned in the tender interpretation as advantageous to the Corporation shall be taken without any reference to the Tender.
17. In case tender offers any deviation from these specification, the same should be clearly submitted in the Tender Bid Part-II (Annexure-IV) However, the tendering authority reserve the right, whether to accept the deviation or not.
18. Any overwriting/ cutting/ erasing etc. in the tender should be dully signed and stamped.
19. In no case, payment will be made by the letter of credit.
20. The offers of tenders quoting less than the specified validity may be acceptable at all.
21. In no case, Corporation will be held responsible to arrange the T&P any other things.
22. In successful tenders will have to enter into an agreement within 15 days of receiving the information of accepting their tender.

**Tender part-I (Earnest Money):** should contain following:

23. The part -I of the tender bid shall contain the Earnest Money amounting 2,000.00 (Rs. Two Thousand Only) to pre-qualification of tender.
24. In case part quantity offered, Earnest Money deposit shall be reduced proportionately.
25. Tenders are required to furnish Earnest Money amount in the shape of FDR/CDR/TDR/SDR/Bank guarantee of scheduled bank duly pledged in favor of Executive Engineer, Electricity Distribution Division BKT Lucknow. These should be submitted along with the tender bid Part-I Tenders without fresh Earnest Money will not be considered.
26. The Earnest Money deposited by the tender will be refunded after finalization of tender, in the event of his tender being rejected/not accepted. In the event of tender accepted, the Earnest Money shall be retained by the tendering authority and adjusted against the security deposit specified under and shall be released only on satisfactory completion of supplies.
27. It may not be clearly that in case the offer is not with the valid Earnest Money, Part-II of the tender bid will not be opened.

**TENDER BID PART-II**

28. Only tender of those tenders shall be considered who have sufficient experience of such type of works & have necessary resources & organization to undertake the work tendered to the satisfaction of the tendering authority.
29. All the Tenders must submit list of major order (such type of supplies) supplied by them during last year's.
30. All the tenders must submit past performance report of any of the similar supplied by them.

**TENDER FORM:**

Tender form duly filled shall be submitted by the Tender with the Tender Bid Part-II (Annexure-II).

**Validity of Tender:** - 150 days from the date of opening of tender.

31. Any other information, which may be considered necessary by the Tender but not covered the specification is submitted.
32. Schedule or supply or materials be also submitted as per enclosed Annexure-II.
33. Any other information which may be considered necessary by the tender but not covered in the specification is submitted.

**Prices:-**

34. The tenders are requested to quote prices in the tender of supply Performa item wise (Annexure-VI) in ink both in words as well as in figures.

35. The quoted prices should be firm & firm in all respect thought the currency of the contract / agreement.
36. The tenders should note clearly that the tenders with the variable prices shall not be considered at all.
37. Any other charges/ duties/ taxes/ levies etc. should be specified mentioned separately the price schedule.

**PAYMENT:**

38. 100% Payment will be made within 30 days after completion of work.
39. In any case, no payment will be made by the letter of credit.

**DISPUTE:-**

For any dispute arising out of contract Chief Engineer (LESA), M.V.V.N.L. 4-A, Gokhale Marg, Lucknow will decide and his decision shall be binding on both the parties.

**Superintending Engineer (Circle-10<sup>th</sup>)**

# ANNEXURE-I

## **TENDER FORM (TO BE SUBMITTED IN TENDER PART-II)**

From:

To,

The Superintending Engineer,  
Electricity Distribution Circle-10<sup>th</sup>,  
Lucknow Electric Supply Administration,  
Madhyanchal Vidyut Vitran Nigam Limited,  
33/11 KV Sub Station, Puraniya,  
Aliganj, LUCKNOW.

Subject: Tender for supply of one nos. computer operator for EUDC-X<sup>th</sup>, against tender No-189/EUDC-10<sup>th</sup>/2015-16. Due for opening on 02.03.2016.

Sir,

With reference to your invitation to tender for the above I/We hereby offer to the U.P. Power Corporation Limited, the items in the schedule of delivery annexed condition of Contract Form "A" specification of the satisfaction of the purchaser or in default thereof to forfeit to pay to the U.P. Power Corporation Ltd. the sum of money mentioned in the said condition. The rates quoted are inclusive pro-rata and in full satisfaction of all claims.

I/We agree to abide by this tender for the period of 150 days from the date fixed for opening of the same.

I/We hereby undertake and agree to execute a contract in the form annexed here to in accordance with the condition of contract.

Witness

Yours faithfully,

Signature of the Tender

## ANNEXURE-II

### TENDER PROFORMA

(To be filled & submitted by the Tender in Tender Bid Part –II)  
**IMPORTANT INSTRUCTIONS TO THE TENDERERS**

Your tender shall not be considered, if you fail to submit this Performa duly filled. Replaced should be complete without ambiguity and should be clearly written against each item.

Terms such as “Refer covering letter etc.” shall not be acceptable you may, however, attach extra sheet, if the space is not sufficient.

<b>Sl. No</b>	<b>Particulars</b>	
1.	Specification No. against which you have tendered.	
2.	Receipt No.& Date by which cost of tender specification was deposited by you.	
3.	Name & Address of the tender.	
4.	Location of work/ office.	
5.	Whether tender is Contractor or Petty Contractor with power of attorney of agents of manufacturer (authentic proof regarding agents of manufacturer to be enclosed)	
6.	Amount of earnest money deposited with full details be submitted here.	
7.	Quantity offered (If there are two or more items, state quantities separately with unites)	
8.	Do you agree to all conditions of Form - A & tender specification & if not, state the modifications clearly in the schedule enclosed which you would desire in Form – A & other terms & conditions (It may please be noted the it shall be entirely at the discretion of the competent authority to accept or reject the modifications proposed.)	
9.	Pl. state clearly (answer Yes / No.), if you would agree to undertake the works in case the modifications as suggested under Sl. No. 8 is not acceptable to the corporation without imposing any further condition / conditions from the site.	
10.	Name & Detailed address of your Authorized representative against this order / agreement.	
11.	Name & detailed address of tender/ proprietor / partners / Directors be given.	
12.	Give two references who can certify you're financial	
13.	Do you confirm that there are no typographical errors/omissions in your tender & all other documents, forming part of the tender (answer Yes / No)	
14.	What is the validity of the Tender	
15.	What is the completion / delivery period,	

	please state if the completion is guaranteed under penalty?	
16.	Are you agreeable to the completion period being reckoned from the date of receipt of letter of acceptance by you?	
17.	Do you agree to furnish security deposit, if order is placed with you (Answer Yes / No) ?	
18.	What is the term of Payment?	
19	Give Sales Tax registration No. (A) Central Sales Tax No. (B) Sales Tax No.	
20	Pl. encloses the certified copy of the latest income tax clearance certificate.	
21.	Pl. Enclosed the list of machines and testing equipment etc. with you for execution of work at site.	
22	Whether all the schedule & documents required have been submitted or not? <b>TECHNICAL SPECIFICATIONS / PRICES:</b>	
23	Is the material offered is according to the specifications of the tendering authority.	
24	Have you filled up the schedule of completion of work (Annexure-III)?	
25	Pl. indicates clearly if the quoted prices are Firm & Firm in all respect throughout the currency of the contract / agreement.	
26	If the quoted rate are inclusive of any taxes / duties / other charges, give details of such taxes / duties / other charges, included & at that rate(s)	
27	Pl state, if you would claim any other charges over & above the prices as extra, which are not covered above. If Yes, Pl. state each separately indicates the amount in Rs. Against each per unit basis.	
28.	Do you offer any discount and if so, then what is the rebate / discount in Rs. Per unit?	

Date :

Signature of the tender with Co. seal.



**COMPLETION PERIOD****SCHEDULE OF COMPLETION OF WORK(S) AGAINST TENDER NO.189/EUDC-10<sup>th</sup>/LESA/2015-16 DUE ON 02.03.2016 AT 15.00 HRS.**

Sl. No.	Particulars of works	Quoted Quantity	Commencement	Rate per month	Completion

Date :  
Place :

Signature of the tender with Co. seal

**ANNEXURE-IV**

**DEVIATIONS FROM TERMS AND CONDITIONS OF TENDER DOCUMENT/ FORM "A" & OTHER TERMS & CONDITIONS OF UPPCL/MVVNL AGAINST TENDER NO.189/EUDC-10<sup>th</sup>/LESA/2015-16 DUE ON 02.03.2016 AT 15.00 HRS.**

**(To be billed and submitted by the tender in tender Bid Part –II)**

The General Conditions of Contracts Form "A" and other Terms & Conditions of the specifications have been studied carefully and it is hereby confirmed that all the terms & conditions of specification under reference are acceptable except the deviations given below.

Sl. No.	Description Clause No. etc.	Stipulated in form –A/UPPCL specification	Deviation offered	Remark, if any
1	2	3	4	5

Date  
Place:

Signature of contractor with seal

Note: in case no deviation the Nil information should be furnished.