

Short Term Tender no. 129/EUDC (VIII)/LESA/2015-16

**For "Deployment of 06 no Semi Skilled Labour for installation of Electronic meter in the area of EUTD(VI) Lesa Lucknow.**

Due on 08.03.2016

Cost of document: Rs. 570.00

Earnest money: Rs. 5000.00

# मध्यांचल विद्युत वितरण निगम लिमिटेड

## अल्पकालिक निविदा सूचना

अधोहस्ताक्षरी द्वारा निम्नलिखित निविदाओं के समक्ष उनके सम्मुख अंकित कार्यों को संपादित कराने हेतु विद्युत सुरक्षा निदेशालय में पंजीकृत "क" श्रेणी के लाइसेंस धारकों/श्रम विभाग में पंजीकृत आपूर्तिकर्ताओं से दो भागों में अलग-अलग मुहरबन्द निविदायें दिनांक 08.03.2016 को 14:00 बजे तक आमंत्रित की जाती हैं, जो उसी दिन 15:00 बजे निविदादाताओं अथवा उनके अधिकृत प्रतिनिधियों के समक्ष अधोहस्ताक्षरी अथवा उनके नामित प्रतिनिधि के द्वारा खोली जायेंगी। निविदा का प्रथम भाग पूर्व में एवं समस्त औपचारिकतायें पूर्ण होने पर द्वितीय भाग यथा सम्भव उसी दिन खोली जायेंगी। निविदा प्रपत्र मध्यांचल निगम की वेब साइट [www.mvvnI.in](http://www.mvvnI.in) से भी प्राप्त/डाउनलोड किये जा सकते हैं। अधोहस्ताक्षरी को बिना कारण बताये किसी भी समय निविदा निरस्त करने का पूर्ण अधिकार होगा।

1. निविदा सं० 127/वि०न०वि०म०(अ टम)/ 2015-16: विद्युत नगरीय वितरण मण्डल (अ टम) के अधीन आने वाले वितरण खण्ड रेजीडेन्सी में 01 अदद अनुरक्षण गैंग (01 अर्धकुशल 02 अकुशल श्रमिक प्रति गैंग) की उपलब्धता हेतु। निविदा प्रपत्र का मूल्य ₹0 285/- एवं धरोहर धनराशि ₹0 2000.00
2. निविदा सं० 128/वि०न०वि०म०(अ टम)/ 2015-16: विद्युत नगरीय वितरण मण्डल (अ टम) के अधीन आने वाले विद्युत नगरीय वितरण खण्ड चौक में ढीले/टूटे तारों को कसने के कार्य हेतु। निविदा प्रपत्र का मूल्य ₹0 285/- एवं धरोहर धनराशि ₹0 2000.00
3. निविदा सं० 129/वि०न०वि०म०(अ टम)/ 2015-16: विद्युत नगरीय वितरण मण्डल (अ टम) के अधीन आने वाले विद्युत नगरीय परीक्षण खण्ड (1 टम) में अर्धकुशल श्रमिकों की उपलब्धता हेतु। निविदा प्रपत्र का मूल्य ₹0 570/- एवं धरोहर धनराशि ₹0 5000.00

अधीक्षण अभियन्ता  
विद्युत नगरीय वितरण मण्डल-अ टम  
लेसा भवन, लखनऊ

# INSTRUCTIONS TO TENDERERS

## 1.00 GENERAL INSTRUCTIONS:

- 1.01 Tenderers are requested to go through the instructions carefully & furnish complete information along with their tender bid offer, failing which their tender may not be considered at all. Tender shall be received in two parts; each part shall be in separate covers as under:
- a. Tender Bid part-I: Shall contain Earnest Money for **Rs. 5000.00 (Rs. Five Thousand only)** in the shape of FDR/CDR/TDR/ DD duly pledged in favor of Executive Engineer, Electricity Urban Distribution Division Residency Lesa Lucknow. The part-I of the tender shall also contain (i) Earnest Money (ii) "A" Class Certificate issued by Directorate Electrical Safety (iii) Registration with the Labour department (iv) Proof of credibility of their firm (v) Proof of Group Insurance of their personnel (vi) Photo copy of ITI Certificate with Electrical & Wireman Trade in respect of Skilled manpower (vii) Photo copy of certificate issued by the firm to this effect that the person has worked on LT/11 kV line at least three years in respect of Semi skilled manpower (viii) List of agreements/ photo copies of agreements executed with them during last three years in support of their past experience/ performance. The sealed cover for this part of the bid shall be super-scribed "Tender bid part-I (Earnest Money) against Tender Specification No. **129/EUDC-VIII/LESA/ 2015-16 due for opening on 08.03.2016** at 15:00 hrs.
  - b. Tender Bid Part-II: Shall contain price schedule. Commercial & Technical terms & conditions. This part of the tender bid shall be superscripted "Tender Bid Part-II (Prices) against Short Tender Specification No **129/EUDC-VIII/LESA/2015-16 due for opening on 08.03.2016 at 15:00 hrs.**
- Only such firms need tender who are having sufficient experience for carrying out such type of works during past or are authorized representative of such firms and can produce satisfactory evidence that they have necessary resources & organization to undertake the work tendered for the satisfaction of the tendering authority.
- 1.02 In case of any inconsistency of the provisions of Form 'A', the provisions under special conditions of the tender will supersede/prevail.
- 1.03 Tenderers are requested to submit the price schedule appendix duly filled in (item by item) as required & should strictly follow the instructions & notes supplementary there to facilitate the tendering authority to prepare Comparative Statements.
- 1.04 Tenderers should quote the earliest completion period of the Tendered work.
- 1.05 The portion of terms & conditions as laid down in the condition of the contract; Form 'A' enclosed along with nature of work etc. that is not clear to the tenderer should be got clarified before submission of the tender. Tenderers are requested to adhere to all clauses to the contract Form 'A' to facilitate finalization of the contract. In case, they are unable to do so, should state any particular clause of the conditions which may not be acceptable to them & should support alternative for consideration.
- 1.06 The tendering authority does not suggest pledge to accept the lowest of any tender & reserves to himself the right of rejecting the whole or any portion of the tender as he may think fit without assigning any reason for non-acceptance or selection.

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- 1.07 Tendering authority reserves the right to revise or amend the tender. Such revision & amendment, if any, will be communicated to all tenderers as amendment or addenda to this invitation of the tender.
- 1.08 Any action on the part of the tenderer to revise the price/prices and/or the change the structure of price/prices at his own instance after opening of tenders may result in rejection of tender & also debarring him from submission of the tenders to the MVVNL/ Corporation at least for one year.
- 1.09 Any approach etc., officially or otherwise on the part of the tender or his representative shall tender his offer liable to be summarily rejected.
- 1.10 Tenders of those tenderers, who have not purchased the tender specification shall not be read at the time of opening and shall be rejected outright.
- 1.11 The price of tender specification will not be refunded under any circumstance whatsoever.
- 1.12 In case of ambiguous or self contradictory terms/conditions mentioned in the tender specification, interpretations as advantageous to the MVVNL/Corporation shall be taken without any reference to accept the deviations or not.
- 1.13 Any overwriting /omitting/erasing etc. in the tender should be duly signed & stamped.
- 1.14 In no case payment will be made by the Letter of Credit.
- 1.15 In no case, MVVNL/Corporation will be held responsible to arrange the T&P for execution of the tendered work.
- 1.16 Tender Bid Part-I (Earnest Money) should contain in the shape FDR/CDR/DD issued by nationalized/scheduled bank.
- 1.17 In no. case, MVVNL will be held responsible to arrange the T&P or other equipments.  
Tender Bid Part-I (Earnest Money) Should contain the following:
- 2.01 The part one of the tender bid shall contain the Earnest Money amount to **Rs. 5000.00 (Rs. Five thousand only)** & documents with respect to pre-qualification of tenderer.
- 2.02 In case part quantity offered, Earnest Money deposit shall be reduced proportionately.
- 2.03 Tenderers are required to furnish Earnest Money amount in the form of Bank Draft/FDR/CDR of any scheduled bank duly pledged in favor of Executive Engineer Residency , LESA, Lucknow which should be submitted along with the tender bid Part-I. Tender will not be considered without Earnest Money.
- 2.04 The firm registered with DGS & D, Store Purchase Section of Director of Industries, U.P. Kanpur, U. P. Small Scale Industries Corporation, Kanpur or any other Govt. Agency/Institutions shall not be exempted from deposition of Earnest Money.
- 2.05 The Earnest Money deposited by the tenderer will be refunded after finalization of tender, in the event of his tender being rejected/ not accepted. In the event of tender being accepted, the Earnest Money shall be retained by the tendering authority and adjusted against the security deposit specified under & the same shall be released only on satisfactory completion of work. It may be noted clearly that in case the offer is not with the valid Earnest Money, Part-II of the tender bid, will not be opened.
- 3.00 Only tender of those tenderers shall be considered who have sufficient experience for execution of such type of works during past and have necessary resources and organization to undertake the work tendered for to the satisfaction of the tendering authority.
- 3.01 All the tenderers must furnish a list of agreements executed with them during last three years.

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- 3.02 All the tenderers must submit past performance reports for execution of such type of works carried out by them during past.
- 3.03 The tendered quantity i.e. number of manpower & period of agreement may vary (+) 10% on the same rates, terms and conditions.
- 3.04 **TENDER FORM:**  
Tender form duly filled in, shall be submitted by the tenderer with tender Bid Part-II.
- 4.0 **VALIDITY OF TENDER:** 180 days from the date of opening of the tender. Valid current income tax clearance certificate be also submitted.
- 4.1 Schedule of completion of tendered works be also mentioned in enclosed Annexure-II at Sl. No. 15.
- 4.2 Any other information, which may be considered necessary by the tenderer but not covered in the specification, be also submitted.
- 5.0 **PRICES:** The tenderers are to quote prices in the enclosed Price Schedule item wise (Proforma enclosed) Annexure-V of tender document duly typed both in words as well as in figures.
- 5.1 The quoted prices shall be firm & firm in all respect through the currency of the contract/agreement. No variation in the prices shall be allowed in any circumstances.
- 5.2 Tenderer should note clearly that the tenders with variable prices shall not be considered at all.
- 5.3 Any other another charges/duties/taxes/levies etc. should be specifically mentioned separately in the price schedule.
- 6.0 **SCHEDULE OF DEVIATION FROM GENERAL CONDITIONS OF FORM 'A' & SPECIAL CONDITIONS TENDER SPECIFICATION NO. 129/EUDC-VIII/LESA/ 2015-16.**  
The tenderers should clearly state whether all the provisions of tender specification application to this tender, are acceptable to them & incase of any deviations the same should be clearly mentioned and submitted along with their tender in the enclosed proforma.
- 7.0 **PAYMENT:** 90% Running payment will be made by the concerned Executive Engineer once during the month subject to the availability of the funds.
- 8.0 **DISPUTE:** For any dispute/ difference arises out of this tender in between the tendering authority and Contractor, Chief Engineer, LESA, 4A, Gokhale Marg, Lucknow will decide and his decision will be binding on both the parties.

**Superintending Engineer (VIII)**

**Tender. No. 129/EUDC-VIII/LESA/ 2015-16****TENDER FORM**

From:

To : The Superintending Engineer,  
Electricity Urban Distribution Circle-VIII, LESA,  
Madhyanchal Vidyut Vitran Nigam Limited,  
LESA Bhawan, Residency,  
Lucknow.

Sub: - **Offer for execution of work required for** "Deployment of 06 no Semi Skilled Labour for installation of Electronic meter in the area of EUTD(VI) Lesa Lucknow against Short Term Tender No. 129/EUDC-VIII/LESA/ 2015-16 due for opening on 08.03.2016 at 15:00 hrs

Sir

With reference to your invitation to tender for the above I/We hereby offer to the Madhyanchal Vidyut Vitran Nigam Limited the items in the schedule of the prices and delivery annexed or such portion thereof as you determine in strict accordance with the annexed Special conditions of contract. Form "A", Specifications and schedule of price/ rates to the satisfaction of the purchaser and in default thereof to any way to UPPCL/ MVVNL the sum of money mentioned in the said conditions.

The rates quoted are firm and in full satisfaction of all claims.

I/We agree to abide by this tender for the period of 180 days from the date fixed for receiving the same. The offer shall remain valid upto six months from the date of opening of offer.

A sum of Rs ..... in the form of ..... as Earnest Money has been forwarded duly pledged, the full value of which shall be retained by the Madhyanchal Vidyut Vitran Nigam Limited against the Security Deposit specified in the said conditions of contract.

I/We hereby undertake and agree to execute a contract in the form annexed hereto in accordance with the condition of contract.

Yours faithfully,

Signature of the Tenderer

Date ..... day of.....

Witness:

Address

**TENDER PROFORMA**

(To be filled & submitted by the Tenderer in Tender Bid Part –II)

**IMPORTANT INSTRUCTIONS TO THE TENDERERS**

Your tender shall not be considered, if you fail to submit this Performa duly filled. Replies should be complete without ambiguity and should be clearly written against each item.

Terms such as "Refer covering letter etc." shall not be acceptable. You may, however, attach extra sheets, if the space is not sufficient.

<b>Sl. No</b>	<b>Particulars</b>	
1.	Specification No. against which you have tendered.	
2.	Receipt No.& Date by which cost of tender specification was deposited by you.	
3.	Name & Address of the tenderer.	
4.	Address of contractor	
5.	Whether tenderer is Contractor or Petty Contractor with power of attorney of agents of manufacturer (authentic proof regarding agents of manufacturer to be enclosed)	
6.	Amount of earnest money deposited with full details be submitted here.	
7.	Quantity offered (If there are two or more items, state quantities separately with units)	
8.	Do you agree to all conditions of Form- A & tender specification, if not, state the modifications clearly in the schedule enclosed which you would desire in Form-A & other terms & conditions (It may please be noted the it shall be entirely at the discretion of the competent authority to accept or reject the modifications proposed.)	
9.	Pl. state clearly (answer Yes / No.), if you would agree to undertake the works in case the modifications as suggested under Sl. No. 8 is not acceptable to the corporation without imposing any further condition / conditions from the site.	

10.	Name & Detailed address of your Authorised representative against this order / agreement.	
11.	Name & detailed address of tenderer/ proprietor / partners / Directors be given.	
12.	Give two references who can certify your financial status & capability to undertake such supply order one of the references should be schedule Bank of India.	
13.	Do you confirm that there are no typographical errors/omissions in your tender & all other documents, forming part of the tender (answer Yes/ No)	
14.	What is the validity period of your Tender?	
15.	What is the completion / delivery period, please state if the completion is guaranteed under penalty?	
16.	What is your period of deployment of manpower from the date of agreement/Letter of intent?	
17.	What is your Terms of Payment?	
18.	Are you agreeable to the completion period being reckoned from the date of receipt of letter of acceptance by you?	
19	Do you agree to furnish security deposit, if order is placed with you (Answer Yes / No) ?	
20	Give Details of License issued by Electricity Safety Directorate	
21.	Pl. encloses the certified copy of the latest income tax clearance certificate.	
22	Whether all the schedule & documents required have been submitted or not?	
<b>TECHNICAL SPECIFICATIONS / PRICES:</b>		
23	Is the work/item offered is according to the specifications of the tendering authority.	
24	Pl. indicates clearly if the quoted prices are Firm & Firm in all respect through out the currency of the contract / agreement.	
25	If the quoted rate are inclusive of any taxes / duties / other charges, give details of such taxes / duties / other charges, included & at that rate(s)	

26	Pl state, if you would claim any other charges over & above the prices as extra, which are not covered above. If Yes, Pl. state each separately indicates the amount in Rs. Against each per unit basis.	
27	Do you offer any discount and if so, then what is the rebate / discount in Rs. Per unit?	

Place:

Signature of the tenderer with Co. seal.

Address:

Date:

**DEVIATIONS FROM TERMS AND CONDITIONS OF TENDER DOCUMENT/ FORM "A" & OTHER TERMS & CONDITIONS OF UPPCL/MVVNL AGAINST SHORT TERM TENDER 129/ EUDC-VIII/LESA/ 2015-16 DUE FOR OPENING ON 08.03.2016 at 15:00 hrs.**

I/We the undersigned have carefully examined the General Conditions of contract form "A" and other terms & conditions of the tender specification and I/We hereby confirm that all the terms & conditions contained in form A and other terms and conditions of tender specification under reference are acceptable to me/us with the following deviations:

Sl. No.	Description Clause No. etc.	Stipulated in UPPCL/ MVVNL	Deviation offered	Remark, if any
1	2	3	4	5

Signature of contractor with seal

Date

Place:

Address:

## ANNEXURE-IV

**Bill of quantity** "Deployment of 06 no Semi Skilled Labour for installation of Electronic meter in the area of EUTD(VI) Lesa Lucknow against Short Term Tender No. 129/EUDC-VIII/LESA/2015-16 due for opening on 08.03.2016 at 15:00 hrs

S.No.	Description	Quantity /Unit	
		No. of persons	No. of months
	Deployment of Semi Skilled Labour for installation of Electronic meter in the area of EUTD(VI) Lesa Lucknow		
i)	Semi Skilled experienced Labour	06	12

(Manoj Mehrotra)  
Superintending Engineer (D:8)

## ANNEXURE-V

**Price Schedule for** "Deployment of 06 no Semi Skilled Labour for installation of Electronic meter in the area of EUTD(VI) Lesa Lucknow against Short Term Tender No. 129/EUDC-VIII/LESA/ 2015-16 due for opening on 08.03.2016 at 15:00 hrs

S.No.	Description	Quantity (Unit)		Unit rate per month each person	
		No. of persons	No. of months	In figure (Rs)	In words (Rs)
	Deployment of Semi Skilled Labour for installation of Electronic meter in the area of EUTD(VI) Lesa Lucknow				
i)	Semi Skilled experienced Labour				

Date:

Signature of contractor with seal

Place:

Address: