

# Madhyanchal Vidyut Vitran Nigam Limited

(U.P. Government Undertaking)

Head Office: 4-A Gokhle Marg, Lucknow -01

## Format for Intimation to Consumer after Termination of Agreement

.....  
.....  
.....  
(Office Address)

No.....

Dated:.....

.....(Name of Consumer)

.....

.....

.....(Address)

This is to inform you that an agreement dated ..... against connection No ..... between yourself and .....(Name of Licensee) regarding supply of ..... KW /HP / MW (Please indicate contracted load) in the ..... consumer category has been terminated w.e.f.....on account of: .....

Your supply has been disconnected permanently.

After final adjustment of all charges and energy bills an amount of:

1. Rs..... is payable to you for which a cheque No..... is enclosed.
2. Rs..... is due from you. You are requested to pay the amount within a week of receipt of this letter, failing which, action as prescribed under the law shall be initiated for recovery of the amount.

There is nothing outstanding against you towards this connection. This may be treated as no dues from..... (Name of Licensee) in respect of above referred agreement / connection.

Thanking you,

Yours faithfully,

Name, Signature & Designation of the representative of the Licensee